

Finding Your Next City Manager Job

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Lead Executive Recruiter

Michigan Municipal League Executive
Search

A. Council Builds Candidate Profile

➤ Take-Away:

B. Research and Input Drives Community Profile

➤ Take-Away:

C. Outreach Campaigns Based on Profiles and Needs

➤ Take-Away:

D. Getting to a “Short List”

- Take-Away:
- Take-Away:

E. Arrange Selection Techniques

- Take-Away:

F. Final Steps

- **Big Take-Away**

A. Do Phase I Homework

➤ Moral

B. Rewrite Cover Letter and Resume

➤ Moral

C. Clean up Social Media Accounts

➤ Moral

A. Do Phase II Homework

- Moral

B. Prepare a List of Standard Anticipated Questions

- Why do you want this job?
- Tell us about a time...
- Projections and goals
- Job change
 - Moral



C. Interview Yourself and Practice

➤ Moral

D. Prepare Questions for the Panel

ALWAYS ASK FOR THE JOB!



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For open positions:
www.mml.org/classifieds