

**2017 MME Winter Institute**

**Vendor Reception  
Radisson Plaza Hotel  
Kalamazoo, MI  
Feb. 2, 2017  
5:00 – 6:30 pm**

The fee for a table-top display is **\$500**. Space is limited, so please return your vendor registration form as soon as possible to reserve your table. At registration, MME will provide badges for two representatives per company.

**Tables are assigned on a first-come, first-served basis on-site.**

**Company:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Email for confirmation:** \_\_\_\_\_

**Vendor Table** (Two badges included with the cost of table for vendor reception)..... \$ 500.00

Name of Attendee (badge 1) \_\_\_\_\_

Name of Attendee (badge 2) \_\_\_\_\_

**Additional Badges for Vendor Reception (\$25 each)**

Name of Attendee (badge 3) \_\_\_\_\_ (add \$25.00) ..... \$ \_\_\_\_\_

Name of Attendee (badge 4) \_\_\_\_\_ (add \$25.00) ..... \$ \_\_\_\_\_

Name of Attendee (badge 5) \_\_\_\_\_ (add \$25.00) ..... \$ \_\_\_\_\_

**TOTAL** \$                     

**Payment options to reserve your table top (please check one):**

**Check** payable to Michigan Municipal Executives (Fax completed registration form to secure fax 734-669-4223; then send form with payment to:  
Michigan Municipal Executives, P.O. Box 7409, Ann Arbor, MI 48107-7409)

**Credit Card** (VISA, MasterCard, American Express)

Card number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Name on Card: \_\_\_\_\_ CSC #: \_\_\_\_\_

Signature: \_\_\_\_\_

We agree to comply with the instructions, requirements, rules, restrictions and conditions stated in the general information on this application and we agree to submit promptly all information required and requested by MME representatives in this application and other written communications. We understand that we will receive a confirmation once the application for a table-top display and payment are received. It is the policy of MME that no member or guest may market to MME’s membership while attending the Institute unless registered as a participant at the Vendors Reception or acknowledged as an official sponsor at the Institute. All cancellations must be submitted either by fax (734-669-4223) or email (registration@mlgma.org). Cancellation notices must be received by January 23, 2017 to be eligible for a refund.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date