



**MME Board of Directors Meeting
DRAFT Minutes
February 2, 2018
Sheraton Hotel Ann Arbor**

Patrick Sullivan, President, called the meeting to order at 11:36a.m.

I. Roll Call

Directors present:

Patrick Sullivan, President; City Manager, Northville
Lynn Markland, President-Elect; City Manager; Fenton
John Shay, Vice President; City Manager; Ludington
Keith Van Beek, Deputy County Manager, Ottawa
Ray Anderson, City Manager; Norway
Thad Beard, City Manager; Rockford
Shea Charles, City Manager; Howell
Martin Colburn, City Manager; Traverse City
Scott Erbsch, Administrator; Marquette County
Mike Hughes, City Manager; Sturgis
Tim Klunder, City Manager; Zeeland
Elaine Leven, City Manager; Marine City
Robert Moffit, City Administrator; Gladwin
Robert Straebel, City Manager; Petoskey
Russell Taylor, Township Manager; Thomas Township

Also present:

Summer Minnick, Michigan Municipal League
Emily Kieliszewski, Michigan Municipal League
Christian Weurth, Village Manager; Milford
Rebecca Fleury, City Manager; Battle Creek

II. Consent Agenda

A. Approval of Minutes – December 8, 2017.

Motion to approve the December 8th minutes.

Motion by: Moffit

Seconded by: Taylor

No discussion.

Motion carries.

B. Approval of November Financial Statement

Motion to approve the November financial statement.

Motion by: Moffit

Seconded by: Taylor

No discussion.

Motion carries.

III. Discussion Items

A. Letter Regarding ICMA Midwest Rotation Agreement

MME's formal statement regarding this issue is that we'd like to uphold the rotational agreement. ICMA has given no formal response, but it is clear they'd like us to put forward a more diverse pool of candidates in the future.

B. Membership Category Determination for Specific Positions

MME amended the Constitution to reflect membership categories and specify listserv access. We will also be moving forward with a more efficient ethics process: a list of new members will be published monthly in the MME newsletter, and all members are able to submit any ethics question for the committee to review. Those working as chief of staff for a mayor are in a different environment than managers - we'll be reminding those individuals that they are expected to comply with the code of ethics and not participate in political activity.

C. Future Conference Locations

Professional Development Chair Rebecca Fleury and former chair Christian Wuertth provided update on future conference locations. They are working on a few options for the coming years: Ludington, Battle Creek, Mount Pleasant, Frankenmuth. Agreement that Ludington is out, as it appears hotel rates are over \$200/night. Rebecca is working on Battle Creek, and the committee will continue to work on the other options.

IV. Comments from League – Supporting Gender Diversity in Management

Minnick reported that the League is developing the 16/50 Project, an initiative to increase the number of women serving as chief administrative officers in Michigan. Board suggested the League follows up with Bridgette. Pat Sullivan is interested in being involved on behalf of MME.

V. Comments by the Board

- **Markland:** Great conference. Welcome new board members.
- **Shay:** Thanks, Keith, for excellent leadership over the past year. Looking forward to working with Pat. Great conference, appreciate the support among managers.
- **Van Beek:** No comment.
- **Anderson:** No comment.
- **Beard:** Thank you for your leadership, Keith. Thanks to everyone for the camaraderie and support the organization offers members in transition.
- **Charles:** Thank you, Keith, for taking the lead on the ICMA issue.
- **Colburn:** Reported a possible ethics issue in Grand Traverse County. Sullivan suggested he let Ethics Committee know so they may look into it.
- **Erbisch:** Sorry to not be there in person, but looking forward to meeting everyone in the near future.
- **Hughes:** Glad to be on board!
- **Klunder:** Thanks Keith for your leadership. Best wishes on your year, Pat.
- **Leven:** Thank you to Curtis Holt for the board recruitment.
- **Moffit:** Great week, good job staff, welcome new board members. Great job, Keith.

- Straebel: Great conference. Welcome to the new board members.
- Taylor: Great conference Thanks to staff.

VI. Closing Comments from the President

MME will be considering a committee for communities smaller than 5000 in population.

VII. Committee Reports

Committee reports reviewed.

VIII. Adjournment

Meeting adjourned at 12:29p.m.