



MME Board of Directors Meeting
Minutes
Friday, April 21 2017
League Lansing Office

Keith Van Beek, President, called the meeting to order at 10:02 a.m.

I. Roll Call

Directors present:

Keith Van Beek, President-Elect; Deputy County Manager, Ottawa County
Patrick Sullivan, President-Elect; City Manager, Northville
Lynn Markland, Vice President; City Manager, Fenton
Dale Kerbyson, Immediate President; City Manager, Lapeer
Martin Colburn, City Manager; Traverse City
Robert Moffit, City Administrator; Gladwin
Bridgette Gransden, Administrator/Controller; Midland County
Robert Straebel, City Manager; Petoskey
James Ritsema, City Manager; Kalamazoo
Shea Charles, City Manager; Howell
John Shay, City Manager; Ludington
Russell Taylor, Township Manager; Thomas Township
Thad Beard, City Manager; Otsego

Also present:

David Limardi, Midwest Regional Director; ICMA
Rebecca Fleury, City Manager, Battle Creek
Christian Wuerth, Village Manager, Village of Milford
Summer Minnick, Michigan Municipal League
Ashley Batterbee, Michigan Municipal League

II. Consent Agenda

A. Approval of Minutes – March 17, 2017

Motion to approve the March 17th minutes.

Motion by: Colburn

Seconded by: Charles

No discussion.

Motion carries.

B. Approval of February Financial Statement and Narrative

Motion to approve the February Financial Statements.

Motion by: Colburn

Seconded by: Charles

No discussion.

Motion carries.

III. Action Item

a) Professional Coaching Program

Professional Development Committee Chair Christian Wuerth and Vice Chair Rebecca Fluery presented an updated professional coaching program, which will



provide for a more streamlined, quick response system for members. The application will be similar to the scholarship program, and a subcommittee of three members (PDC Chair, PDC Vice Chair and PDC member) will review applicants and respond within 30 days with coaching information.

Discussion: Van Beek points out that some programs, such as 4M, that are not used anymore need to be deleted from the website. Wuerth said he and Minnick are in the process of working on that.

Motion to approve the Professional Coaching Program

Motion by: Kerbyson

Seconded by: Taylor

Motion Carries.

b) MML Convention Colloquium Session Selection

Every year MME sponsors a general session at the League's annual convention to serve as their colloquium. The list of potential topics suggested by MML staff are 1.) Ethical Leadership 2.) Business Leader Shaping & Revitalizing Cities 3.) Federal Legal Issues Facing Local Governments 4.) America in Bloom.

Discussion: Kerbyson suggests that the session will be better attended if you do not make it on the last day. Van Beek offers up the idea to do a session between 10-noon on Wednesday morning of convention. All members present did a show of hands for the topic they liked most after discussing a few of the choices.

Motion to approve "Federal Legal Issues Facing Local Governments" as the Colloquium Session for the MML Convention.

Motion by: Bellman

Seconded by: Kerbyson

Motions Carries.

IV. Discussion Items

A. Summer Workshop Location switch 2018/2019

The hotel to be used for the 2018 Summer Workshop in Sault Ste. Marie was recently put up for sale, will possibly be under construction or new ownership, and may not be ready by 2018. This resulted in switching the locations for the 2018 workshop and the 2019 workshop. 2018 Summer Workshop will now take place in Charlevoix.

B. Senior Advisor Update

Van Beek explained after speaking directly with ICMA, per the ICMA guidelines, Jerry Richards and Jeff Mueller do not qualify as senior advisors due to their work in the League's Executive Search program. Keith Van Beek will be speaking to each of them and updating them on these findings.

C. Interim Manager List Update

The wording found on mml.org regarding the Interim Manager list will be moved to the MME website. Sullivan lead a conversation on who should be responsible for looking over applications and deciding whether applicants should be on the list. It was decided amongst the board that the Ethics Committee seemed most appropriate and they will now take on that responsibility. A second discussion regarding keeping the criteria that each accepted



applicant must be free of censure from ICMA and MME also was led by Sullivan. The decision was made to take out the censure language and instead require them to be a full member and have extensive experience.

D. Improving MME Region Groups

Currently there is no formal structure to these groups in terms of their relationship to the Board. The Board is suggesting that to improve the quality of these Region Groups, each group leader should give the board a quarterly update on important things going on in that region. At the same time, the Board will also give the leader updates to take back and share at the group meeting.

V. Closing Comments from the President

Van Beek mentioned that there was follow-up on the Errors and Omissions/Manager Defense Fund issue and there appears to be no action at this time. In addition, he sent a letter to SEMCOG regarding the policy change in the awarding of their Harvard Program scholarship to only elected officials. Russ Taylor will be the ICMA Planning Committee representative. In addition, we plan to ask past presidents for their input on ongoing membership category/benefits questions.

VI. 2017 Meeting Dates

- a. Tuesday, July 25th: Muskegon Summer Workshop (location TBD), 6:00p.m.
- b. September 12-15th: Holland MML Convention (specific date/location TBD)
- c. Friday, December 8th: League Lansing Office, 10:00a.m.

VII. Adjournment at 11:58 am

Respectfully submitted,

Ashley Batterbee