Professional Development Committee
March 26, 2018
1:30 p.m.

Meeting Minutes

1. Call to Order – Chair Fleury called the meeting to order at 1:30pm. Answering the roll call:
   a. Rebecca Fleury
   b. Julius Suchy
   c. Russ Taylor
   d. Aaron Desentz
   e. Brad Barrett
   f. Vester Davis
   g. Michael Hart
   h. April Lynch
   i. Susan Montenegro
   j. Eilis Seide
   k. Thomas Wieczorek
   l. Tim Wolff
   m. James Wonacott
   n. Christian Wuerth
   o. Scott Adkins

   Absent:
   a. Dexter Mitchell
   b. Michael Burns
   c. Todd Campbell

2. Introductions – members introduced themselves

3. Approval of the January 23, 2018 Minutes – moved by Montenegro, second by Wuerth to approve the minutes. All in favor, motion carries.

4. PDC Responsibilities – The information was provided for the members of the committee to be aware of.

5. Scholarship Application
   a. Erik Tungate – Harvard Senior Executives Program: Moved by Wonacott, second by Hart to approve the scholarship application. All in favor, motion carries.

6. Discuss 2018 Summer Workshop – Charlevoix: Wuerth provided information to the committee on the development of the summer workshop to be held from July 17th to July 20th.
7. Discuss 2019 Locations
   a. Winter Institute – Motion by Wuerth, second by Suchy to have Battle Creek will the 2019 Winter Institute from February 5th through the 8th. All in favor, motion carries.
   b. 2019 Summer Workshop – the Committee will work to find an adequate location for the 2019 Summer Workshop.

8. Discuss 2020 Locations
   a. Winter Institute
   b. Summer Workshop – Motion by Wuerth, second by Wieczorek to appoint Fleury and Suchy to select 2020 locations.

9. Sponsorships – MML Memo: Motion by Montenegro, second by Seide to direct the staff to implement an online based sponsorship money collection method. All in favor, motion carries.

10. Coaching Program Update – Chair Fleury provided information on this and small changes to the implementation of the program will be made.

11. Possible Recommendations to the MME Board – none other than the above.

12. Other Business - none

13. Adjournment - meeting was adjourned at 2:30pm.