

Professional Development Committee
December 16, 2019
2:00 p.m.

Meeting Minutes

1. Call to Order – Chair Suchy called the meeting to order at 2:05 pm. Those answering the call:
Hart, Rankin, Suchy, Swallow, Swayze, Marsh, Wieczorek, Wuerth
2. Approval of the August 12, 2019 Minutes – Moved by Wuerth, second by Swayze to approve the minutes. Motion carried unanimously.
3. Approval of December 16, 2019 Meeting Agenda – Moved by Marsh, second by Hart to approve the agenda. Motion carried unanimously.
4. Scholarship Application Review –
 - a. Griffin Graham - Saugatuck Township Manager (2020 MME Winter Institute). Moved by Wieczorek, second by Hart to approved G. Graham scholarship application up to \$500 for attendance at MME Winter Institute. Motion carried unanimously.
 - b. Natalie Davenport, Inter Village of Sparta (2020 MME Winter Institute). Moved by Swayze, second by Hart to approve N. Davenport scholarship application in the amount of \$410.67 for attendance at MME Winter Institute. Motion carried unanimously.
5. 2020 Winter Institute Planning Update
Speakers are being finalized. Still working on a manager’s activity on-site. A discount will be offered for conference attendees for Thursday at \$10. Shuttle service will be available with one shuttle. The conference has a large parking area so attendees can drive if they do not feel comfortable walking. Looking for moderators for both premeetings, Suchy will open to everyone for volunteers.
6. Golf Outing Sponsorship Discussion – MML has let the PDC know the golf outing typically is about \$750 short covering the cost. For the upcoming summer golf outing in Frankenmuth the cost will be increased to cover the cost if a sponsor is not available prior to registration opening.
7. Upcoming Conference – Suchy is working with the MML on a RFP for the 2022 Winter Conference location to be held in Southeast Michigan.
8. Adjournment – Meeting adjourned at 2:38 pm.