



# MEMO

**To:** Patrick Sullivan, President, MME  
MME Board of Directors

**From:** Rebecca Fleury, Chair, Professional  
Development Committee

**Cc:** Julius Suchy, Vice Chair, Professional  
Development Committee

**Date:** April 13, 2018

**Pages:** 1

**Subject:** Professional Development Committee  
Update

The Professional Development Committee met March 26 and discussed locations for the 2019 & 2020 Winter Institutes and Summer Workshops. There were still RFPs out for consideration at the time of the meeting, thus the Committee agreed to allow Julius and I make the recommendations that had not yet been set.

Based on RFP information and consideration for host location and venue availability the following recommendations are made:

Winter 2019 - Battle Creek

Summer 2019 - Alpena

Winter 2020 - Treetops (Gaylord)

Summer 2020 - Frankenmuth

Logistical details in Alpena and pricing for Frankenmuth are still being finalized but we feel these locations showcase our member communities and will make great venues for our Summer and Winter Institutes.

Planning for the Summer 2018 Workshop in Charlevoix is underway with many great topics and speakers under consideration. More information to come.

Also at our March 26 meeting, Julius and I welcomed our new members and approved the use of a new online sponsorship form as recommended by the MML staff.

There was one scholarship application to the Harvard Senior Executive Program that was approved by the Committee for Erik Tungate. Unfortunately, he has recently let us know for financial reasons he is unable to accept the scholarship at this time. Therefore we have no recommendations to the Board for scholarships at this time.