



MME Board of Directors Meeting  
Minutes  
Friday, November 30, 2018  
Michigan Municipal League, Lansing Office

Patrick Sullivan, President, called the meeting to order at 10:05am.

I. Roll Call

Directors present:

Patrick Sullivan, President; City Manager, Northville  
Lynn Markland, President-Elect; City Manager; Fenton  
John Shay, Vice President; Deputy County Administrator; Ottawa County  
Keith Van Beek, City Manager; City of Holland  
Thad Beard, City Manager; Rockford  
Shea Charles, City Manager; Howell  
Martin Colburn, City Manager; Traverse City  
Scott Erbis, Administrator; Marquette County  
Bridgette Gransden, Administrator/Controller; Midland County  
Mike Hughes, City Manager; Sturgis  
Tim Klunder, City Manager; Zeeland  
Elaine Leven, City Manager; Marine City  
Dana Muscott, City Manager; Bay City  
Ray Anderson, City Manager; Norway  
Russell Taylor, Township Manager; Thomas Township

Also present:

Summer Minnick, Michigan Municipal League  
Betsy DeRose, Michigan Municipal League  
Shari Milliken, Michigan Municipal League

II. Consent Agenda

**A.** Approval of Minutes – September 14, 2018

Motion to approve the September 14, 2018 minutes.

Leven noted a correction to September 14, 2018 minutes, she was not able to call in for that meeting.

Motion by: Klunder

Seconded by: Taylor

No discussion.

Motion carries.

**B.** Approval of August, September and October financial statements

Motion to approve the August, September and October financial statements.

Motion by: Klunder

Seconded by: Taylor

No discussion.

Motion carries.

### III. Discussion Items

#### A. Board Nomination Process Changes

Van Beek presented options for changes to the nomination committee and process. Committee has not had a chance to meet but wanted to present what they have at this point and gather input from the board. Charles mentioned that the suggested changes to regions would mean communities in the same regions are dealing with very different issues (i.e. top of the thumb/metro Detroit). Van Beek will take the boards input to the committee and will have a conference call prior to winter institute to discuss. Van Beek also made the recommendation that prior to being nominated to an officer's role on the board, you must serve one term on the board. In order to make sure the board is reflective of the diverse membership, Van Beek suggested a minimum of 1 woman is nominated for each annual slate of 4 directors, and one woman always serves in an officer's role. Sullivan mentioned one of the people nominated should be a minority or woman. There can be a conference call in January to adopt a policy on the topic.

#### B. Update on MML's 16/50 Project/Sponsorship

Minnick provided overview of 16/50 project. 16/50 project was promoted during Giving Tuesday Campaign, fundraising goal was \$1,650 but that goal was exceeded and approximately \$3,500 was raised. In 2019, 16/50 will again be the focus of this campaign and we will be seeking sponsorships. Discussion that MME would like to donate an additional \$2,500 to the 16/50 initiative.

Motion to donate an additional \$2,500 to 15/60 Project.

Motion by: Gransden

Seconded: Charles

No discussion.

Motion carries.

#### C. Finally fix the roads update

Elizabeth Vogel, Deputy Supervisor of Clinton Township provided an update on October 12<sup>th</sup>, 24 administrators from around the county came together to discuss the roads. Bill Anderson gave passionate presentation on road funding and Vogel feels they are building solid momentum. Hoping Gov-Elect Whitmer and new legislature go part way to 2 billion that is needed.

#### D. ICMA Non-CEO VP Nomination Update

This year the Midwest will have one non-CEO nominated to ICMA board, deadline was 12/3 but has been extended to 12/10. Victor Cardenas has sent letter of interest and he would like to be nominated. Board is able to endorse multiple candidates.

Motion to endorse Victor Cardenas.

Motion by: Taylor

Seconded: Markland.

No discussion.

Motion carries.

#### E. Budget update

Shari Milliken, Finance Director, Michigan Municipal League provided a budget update. Operating reserve is at just over \$135,000. 2019 budget is fairly similar to last year's budget. If 2018/2019 budget pans out as expected, the reserve should be \$136,000, which is high proportionate to their budget for a non-profit. Discussion around how to best utilize funds that will benefit our members- major speakers at conferences, senior advisors for communities, sponsoring groups of managers for conferences were all discussed. Priority needs to be making sure new managers have the support they need.

IV. Action Items

- A. Approval of the 2019 MME Budget
  - Motion to approve 2019 MME Budget
  - Motion by: Grandsden
  - Seconded by: Van Beek
  - No discussion.
  - Motion carries.

V. Comments by the Board

Hughes: None

Markland: None

Charles: Concerned over use of the Listserv. Any ethics violations need to go through process that is already in place.

Van Beek: Thank you everyone- this is my last meeting.

Klunder: None

Taylor: I had the pleasure of serving for the board on the conference planning committee.

People will love Nashville; the conference is on track to break records. Planned 6 educational tracks, two will be Michigan related- One on the MSU/Nassar situation (1-hour session) and one on Flint water crisis/lead and copper. This will be my last meeting- it has been an honor to serve.

Sullivan: Treasury department is looking for a representative to sit on board to review appropriate level of pension funding. Would like it to be a retired manager- if you know of a retiree that might be interested let Pat know and he will let treasury know.

Shay: Thank you to board members who are in their last session on the board

Erbisch: None

Leven: East China Township has filled the position of city manager (was vacant for 10 years)

Muscott: None

VI. Closing Comments from the President

Next meeting will be conference call in January. Date/time yet to be determined.

VII. Committee Reports

Additional handout from Adam Smith.

VIII. Adjournment

Meeting adjourned at 11:38am