



MME Board of Directors Meeting Minutes

Friday, December 13, 2019

MML Lansing Office

Lynn Markland, President, called the meeting to order at 10:02a.m.

I. Roll Call

Directors present:

Lynn Markland, President; City Manager; Fenton
John Shay, President-Elect; City Manager; Ludington
Patrick Sullivan, Immediate Past President; City Manager, Northville
Thad Beard, City Manager; Rockford
Shea Charles, City Manager; Howell
Scott Erbisch, Administrator; Marquette County
Juan Ganum, City Manager; Bridgman
Bridgette Gransden, Administrator/Controller; Midland County
Mike Hughes, City Manager; Sturgis
Tim Klunder, City Manager; Zeeland
Dana Muscott, City Manager; Bay City
Cameron Van Wyngarden; Township Manager, Plainfield Charter Township
Christian Wuerth, Village Manager; Milford

Also present:

Summer Minnick, Michigan Municipal League
Betsy DeRose, Michigan Municipal League
Cheryl Hilvert, ICMA

II. Consent Agenda

- A.** Approval of Minutes – September 26th and November 4th, 2019.
Motion to approve the September 26th and November 4th, 2019 minutes.
Motion by: Klunder
Seconded by: Van Wyngarden
No discussion.
Motion carries.
- B.** Approval of September and October 2019 Financial Statements
Motion to approve the September and October 2019 financial statements.
Motion by: Klunder
Seconded by: Van Wyngarden
No discussion.
Motion carries.

III. Action Items

- A. ICMA Midwest Vice President Letters of Support

Received 3 applications for ICMA vice president position. Much discussion on how many applicants to nominate to ICMA. After consulting with Cheryl Hilvert, the board came to consensus on endorsing all three applicants as their letters of interest will speak to their involvement with MME and ICMA.

Motion to endorse all three candidates

Motion by: Gransden

Seconded by: Charles

No discussion.

Motion carries.

B. 2020 Budget

Minnick provided an update on the 2020 budget, noting that the position is favorable, and the organization is very healthy. There is currently a 100% fund balance. The dues increase of \$5.00 that was previously approved by the board for a term of 4 years is in its 3rd year. Next year will be the last year for the approved increase. Wuerth noted that the speaker fees in the budget were supposed to increase from \$1,000 to \$7,000, so Minnick will work to get that corrected.

Motion to approve 2020 Budget with line item change for speaker fees from \$1,000 to \$7,000.

Motion by: Shay

Seconded by: Sullivan

No discussion.

Motion carries.

C. Ethics violation and committee recommendation

The Ethics Committee recommended private censure of a member as they are not member of ICMA.

Motion to approve Ethics Committee recommendation for private censure of member

Motion by: Beard

Seconded by: Muscott

Discussion: Markland suggested including something in newsletter stating that a member (no names printed) was privately censured for violation of the Tenet 3 Guideline in the Code of Ethics by the Board. All agreed and discussed writing an article regarding the topic and possibly creating a policy to ensure it is done consistently.

All in agreement.

Motion carries.

D. Legal Opinion on golf outing precautions and recommendation

See attached documentation- email with Fleury's comments, legal opinion from John Barr, and copy of waiver

Attorney John Barr provided a legal opinion and sample waiver regarding golf outings at MME events. Much discussion between board members about sending a letter to address incident at last year's Summer Workshop. Most in agreement that the board should not be policing the behavior of others. Implementation of the waiver going forward, is preferred by the board.

Motion to implement waiver
Moved by: Beard
Seconded by: Van Wyngarden
No discussion
Motion carries

E. Annual meeting date selection: Thursday, January 30th at 12:00pm

Motion to schedule annual meeting date for Thursday, January 30th at 12:00pm
Moved by: Beard
Seconded by: Charles
No discussion
Motion carries

IV. Discussion Items

A. Approved Constitutional amendments final drafts

Per the motion made at September board meeting, the board requested voting to be made in person, Minnick noted that online voting is also an option as stated in the constitution. All board members were in agreement that online voting is preferred.

Motion made to have amendments voted on electronically
Motion by: Sullivan
Seconded by: Beard
No discussion
Motion carries.

B. Moving the golf outing at Summer Workshop

Discussion regarding moving the golf outing was tabled at previous board meeting. Motion to take it off the table and discuss at current board meeting
Motion by: Klunder
Seconded by: Muscott
No discussion
Motion carries.

Professional Development Committee has suggested moving the golf outing at Summer Workshop from Thursday to Tuesday, making it a pre-conference event. Discussion among the board regarding challenges that occur with either day (impacting conference sessions if it is on Thursday/Tuesday is typically golf league day on many courses). Markland suggested leaving it up to the professional development committee. All in agreement.

C. Strategic Planning update

Wuerth provided an update on the Strategic Planning process with Nonprofit Spot. The goal is to get survey out early January and get results back prior to Winter Institute. Nonprofit Spot will then do a brief presentation at Winter Institute. There will also be small groups going on during the day (set up like the Professional Development sessions). At the April board meeting, we will discuss the Nonprofit Spot findings and make it an official strategic plan.

D. MMSA overview/workgroup

Charles is currently interim CEO for MMSA and will be looking for 4-5 managers from different local communities (county, large city, small city, township, etc.) to create a workgroup. Any interested managers can reach out directly to Charles.

V. Comments by the Board

Shay: None.

Fleury: None.

Sullivan- The Nominations Committee had a meeting last week. Working on increasing diversity in the 4-person rotation and we also reduced the number of regions from 8 to 5.

Anderson: None.

Beard: None.

Charles: Wanted to make sure the article regarding Clawson mayor is on everyone's radars.

Erbisch: None.

Ganum: None

Gransden: None

Hughes: None

Klunder: Thank you to James Wickman and the Ethics Committee. Excellent work

Muscott: None

Van Wyngarden: None

Wuerth: None

VI. Closing Comments from the President

Thank you for everyone's participation this year. This is my last board meeting as President. We have had a lot challenges, but it has been a great year! Looking forward to John being president in January and looking forward to next year on the board. Thank you to the League staff- we wouldn't be able to have the organization we have with out the support of the League staff.

VII. Committee Reports

Attached.

VIII. Adjournment

Meeting adjourned at 11:51am

