



MME Board of Directors Meeting
Minutes
Tuesday, July 17, 2018
Charlevoix City Hall, Fire Training Room

Patrick Sullivan, President, called the meeting to order at 4:00p.m.

I. Roll Call

Directors present:

Patrick Sullivan, President; City Manager, Northville
Lynn Markland, President-Elect; City Manager; Fenton
John Shay, Vice President; City Manager; Ludington
Keith Van Beek, Deputy County Manager, Ottawa
Thad Beard, City Manager; Rockford
Shea Charles, City Manager; Howell
Martin Colburn, City Manager; Traverse City
Scott Erbis, Administrator; Marquette County
Bridgette Gransden, Administrator/Controller; Midland County
Mike Hughes, City Manager; Sturgis
Tim Klunder, City Manager; Zeeland
Elaine Leven, City Manager; Marine City
Dana Muscott, City Manager; Bay City
Robert Straebel, City Manager; Petoskey

Also present:

Cheryl Hilvert, ICMA
Summer Minnick, Michigan Municipal League
Emily Kieliszewski, Michigan Municipal League

II. Consent Agenda

A. Approval of Minutes – April 20, 2018.

Motion to approve the April 20, 2018 minutes.

Motion by: Charles

Seconded by: Leven

No discussion.

Motion carries.

B. Approval of March and April Financial Statements

Motion to approve the March and April financial statements.

Motion by: Charles

Seconded by: Leven

No discussion.

Motion carries.

- C. Approval of 2017 Annual Financial Review by Plante & Moran
Motion to approve the 2017 Annual Financial Review by Plante & Moran.
Motion by: Charles
Seconded by: Leven
No discussion.
Motion carries.

III. Discussion Items

- A. ICMA Conference Report & Reception
Conference flyer from ICMA reviewed. Minnick reported the Michigan Reception is Monday, September 24th at the Pratt Street Ale House from 5:30-8:30p.m.
- B. Update on Recent ICMA Issues
Sullivan welcomed ICMA's new Midwest Regional Director, Cheryl Hilvert, to this meeting and Summer Workshop this week. Reviewed the challenge of diversifying the candidate pool for the ICMA Midwest VP slot. Previously proposed solutions including shifting some states in the rotation group by putting one larger state in the smaller group, and one smaller state in the larger group. Another idea proposed that will be rolled out at the conference in September: expanding eligibility for full voting membership with the opportunity to serve on the board to affiliate and department head membership categories, meaning non-full members could be eligible for vice president and president of the board. This will be discussed in greater detail in Baltimore. Hilvert encouraged Board to consider the impact of this potential change. Another upcoming proposed change: separating the ICMA Regional Summit. Hilvert reported ICMA is trying to make this a more professional development opportunity for the region.
- C. Colloquium Update
Every year, the Board approves a \$5000 colloquium sponsorship at Convention, which is the session where the Patriarche Award is presented. The idea of this session is to promote the profession and council-manager form of government to the biggest pool of elected officials at our Convention. Minnick presented potential sessions for sponsorship. The preference from the group was to sponsor the Thursday morning session (opening).
- D. Nomination Process Changes.
Van Beek serves as chair of the nominating committee as the immediate past president. This committee will meet tomorrow and consists of the past president, incoming president, Chair of the Experience Committee and four others: Chris Burns, April Lynch, Curtis Holt, and Tom Youatt. Committee will go through slate of candidates that will be presented at Winter Institute – including the incoming VP that would serve two-years, then as President, and a final fourth year as outgoing; and three board members. The committee will be discussing specific strategies to ensure a diverse board. They have been gathering data on history of board membership and if there is something in the process/procedure that limits board from being able to appoint and have a representative board. They will explore the history of geographic diversity and the representation of women on the Board. They also plan to the possibility of members serving on the Board more than once. Gransden commented that the minimum of being a manager for two years to serve on board should be reconsidered: there is value in listening to the needs of newer managers and fresh ideas.
- E. 16/50 Project Update
Kieliszewski provided update on the 16/50 Project. The Women's Municipal Leadership

Program received nearly 100 applicants, largely including clerks and department heads. Chosen applicants will be notified sometime early next week after a committee meets to make final decisions. The first 16/50 university panel is scheduled at U of M in October, which will include an interactive session as well as Q & A.

IV. Comments by the Board

Markland: None.

Shay: My last day in Ludington is Friday and will be starting Monday as Deputy County Administrator for Ottawa County.

Van Beek: None.

Beard: None.

Charles: None.

Colburn: None.

Erbisch: None.

Gransden: None.

Hughes: None.

Klunder: None.

Leven: None.

Muscott: None.

Straebel: Welcome to northern Michigan!

Hilvert: Thank you for hospitality.

V. Closing Comments from the President

None at this time.

VI. Committee Reports

No committee reports submitted for review.

VII. Adjournment

Meeting adjourned at 5:00p.m.