



MME Board of Directors Meeting
Minutes
Thursday, September 26, 2019
Room 415a, TCF Center, Detroit

Lynn Markland, President, called the meeting to order at 12:13p.m.

I. Roll Call

Directors present:

Lynn Markland, President; City Manager; Fenton
John Shay, President-Elect; City Manager; Ludington
Rebecca Fleury, Vice President; City Manager; Battle Creek
Patrick Sullivan, Immediate Past President; City Manager, Northville
Ray Anderson, City Manager; Norway
Thad Beard, City Manager; Rockford
Shea Charles, City Manager; Howell
Scott Erbisch, Administrator; Marquette County
Juan Ganum, City Manager; Bridgman
Mike Hughes, City Manager; Sturgis
Tim Klunder, City Manager; Zeeland
Elaine Leven, City Manager; Marine City
Dana Muscott, City Manager; Bay City
Christian Wuerth, Village Manager; Milford

Also present:

Dexter Mitchell
Dale Kerbyson
Colleen Layton
Summer Minnick, Michigan Municipal League
Emily Kieliszewski, Michigan Municipal League

II. Consent Agenda

A. Approval of Minutes – July 23, 2019

Motion to approve the July 23, 2019 minutes.
Motion by: Wuerth
Seconded by: Anderson
No discussion.
Motion carries.

B. Approval of June, July, August 2019 Financial Statements

Motion to approve the June, July, and August 2019 financial statements.
Motion by: Wuerth
Seconded by: Anderson
No discussion.
Motion carries.

III. Action Items

- A. Draft Constitutional Amendment regarding Ethics Committee role and feedback regarding listserv reference

Draft amendment was prepared by attorney John Barr to incorporate the role of the Ethics Committee in the Constitution. Language proposed to clarify further:

ETHICS COMMITTEE

The Ethics Committee shall consist of five (5) members of the Corporation in good standing, appointed by the President and confirmed by the Board. Ethics committee members may not be Directors or hold any other office in the Corporation.

Ethics Committee members shall serve terms of three years. The first appointed Ethics Committee members under this section shall serve staggered terms with one (1) member serving a one (1) year term, two (2) members serving two (2) year terms and two (2) members serving three (3) year terms.

The Ethics Committee shall serve as a state review agency for ICMA to address charges against members of MME regarding breach of the ICMA Code of Ethics. The Ethics Committee shall also work to increase the knowledge of members of ethical principles and standards of behavior and acceptable conduct under the ICMA Code of Ethics.

The Ethics Committee must observe and follow the Corporation Constitution and Mission Statement and Michigan Municipal Executives Rules of Procedure for Enforcement of the ICMA Code of Ethics, as amended from time to time.

An Ethics Committee member must abstain from any involvement in the Ethics Committee whenever an ethical charge is filed or pending against that member with the Ethics Committee. Any sanction **or censure** by the Board **or ICMA** of a member for an ethical violation is disqualification for serving as an Ethics Committee member.

Motion to approve the ethics committee constitutional language as amended.

Motion by: Muscott

Seconded by: Fleury

Motion carries.

The inclusion of listserv language within the Constitution was also discussed.

Consensus that removing language from the Constitution is a great idea. Listserv policy to be further developed during strategic planning process.

Motion to remove listserv references from listserv.

Motion by: Sullivan

Seconded by: Ganum

Motion carries.

- B. Strategic Planning Process and RFP Submissions

Wuerth reported that the strategic planning subcommittee reviewed proposals received for the strategic planning process. The recommendation from the subcommittee is to select Nonprofit Spot: the proposal was more robust, offered more member engagement, addressed outreach to attract new members to MME, included assistance with implementation process.

Motion to accept strategic planning proposal from Nonprofit Spot.

Motion by: Wuerth

Seconded by: Muscott

Motion carries.

C. Summer Workshop Location Approval for 2021 & 2022

Recommendation from Professional Development Committee that Summer Workshop be held in X in 2021, and X in 2022.

Motion to approve Summer Workshop locations as recommended by Professional Development Committee.

Motion by: Charles

Seconded by: Fleury

Motion carries.

IV. Discussion Items

A. Budget for speaker fees at Winter Institute

Budget for speaking fees has been increased to \$10,000. Wuerth noted that in the last few years, this line item wasn't cut – the committee just did not spend that much. Consensus that attracting high quality speakers will also attract more attendees.

Motion to accept recommendation and approve speaker fee budget increase to \$10,000.

Motion by: Shay

Seconded by: Charles

Motion carries

B. Moving Summer Workshop golf outing

Discussion surrounding date of golf outing at Summer Workshop. Moving the outing to Tuesday could be problematic, given many managers try to get a full day of work in on Tuesday before attending the conference. The schedule change could be made for the 2020 event only to see how it goes.

Motion to move golf outing to Tuesday for the 2020 Summer Workshop.

Motion by Wuerth.

Discussion that more information should be gathered before a decision is made on the date of the golf outing. Board also wishes to discuss how to encourage professional conduct (and ramifications for misconduct) at such outings.

Motion to table this agenda item and discuss again at the next board meeting.

Motion by: Beard

Supported by: Charles.

Motion carries.

V. Comments by the Board

Shay: None.

Fleury: None.

Sullivan: None.

Anderson: None.

Beard: None.

Charles: Thank you for your support with my transition: I have a preliminary offer to serve as Interim CEO of the Michigan Municipal Services Authority for 3-6 months.

Erbisch: None.

Ganum: None.

Hughes: None.

Klunder: None.

Leven: Great discussion about the golf outing and professional conduct: it certainly merits more conversation. The issue is not over and at some point in time, we will have further involvement.

Muscott: None.

Wuerth: None.

VI. Closing Comments from the President

Met with MEDC along with Jen Rigterink from the League. While there are changes going on at MEDC, there are some misperceptions in membership on what their rules and program is. They seem flexible and would like feedback, so we are putting together an anonymous survey for our membership. We've also offered them the opportunity to come to Winter Institute and do a session on their programs. This will be another opportunity for them to gain feedback from our members. RRC program is going to stay, and will likely become more robust – although they seem flexible in some of their requirements.

VII. Committee Reports

VIII. Adjournment

Meeting adjourned at 1:11p.m.