**Member Success Committee**

**Virtual Meeting Minutes**

1. **Call to Order**
   1. Meeting called to order at 2:05pm by Chair Mitch Foster.
2. **Roll Call**
   1. Chair Foster recorded the attendance.
3. **Ongoing Business**
   1. Updates
      1. Ambassador Program **(Mitch)**
         1. Discussion regarding how to best help new members;
         2. Chair Foster will reach out to Aaron Desentz and PDC to discuss the following items for the next Conference:
            1. First-Timer Breakfast;
            2. First-Timer Table for first day;
            3. Introduction of first-time attendees at the first session;
            4. Some sort of welcome wagon group/ambassador program.
      2. Managers-In-Transition Support Program **(Frank)**
         1. More mutual separations here recently, but lots of turnover.
      3. EAP Wellness **(Adam)**
         1. Working to include in the newsletter, as well as review quarterly data;
         2. Next step is to work on increasing knowledge/awareness of program.
      4. Newsletter/One-Pager **(Tyler/Sarah)**
         1. Moving towards a one-pager that is issue specific as well as utilize the Blog Post function of the website.
      5. Wednesday Manager Group Presentations **(Pat)**
         1. Schedule is set out to April.
   2. Other Items for Discussion
      1. None
4. **Adjournment**
   1. With no opposition, Chair Foster will adjourned the meeting at 3:02pm on December 1st, 2021.