

**MME Board of Directors Meeting
DRAFT Minutes
December 13, 2021 – 2:30 p.m.
Zoom Virtual Meeting**

Rebecca Fleury, President, called the meeting to order at 2:32 p.m.

I. Roll Call

Directors present:

Rebecca Fleury, President; City Manager; Battle Creek
Michael Cain, President-Elect; City Manager; Boyne City
Christine Burns, Vice President; City Manager; Spring Lake
John Shay, Immediate Past Pres.; Dep. County Admin.; Ottawa County
Julius Suchy, Township Manager; Ada Township
Cameron Van Wyngarden, Superintendent; Plainfield Charter Township
Christian Wuerth, Village Manager; Milford
Dana Muscott, City Manager; Bay City
Deborah Stuart, City Manager; Mason
James Wickman, Township Manager; Saginaw Township
Mark Heydlauff, City Manager; Charlevoix
Juan Ganum, City Manager; Bridgman
Melissa Marsh, City Manager; Madison Heights
Sheryl Mitchell-Theriot, City Administrator; Lathrup Village
Susan Montenegro, City Manager; Leslie

Also present:

Kelly Warren, MML
Emily Kieliszewski, MML
Margaret Mooney, MML
Nicole Bidwell, MML
Katie Farver, MML
Cheryl Hilvert, ICMA

Motion to amend the agenda to have the approval of the 2022 budget take place directly after the approval of the consent agenda.

Motion by: Michael Cain

Seconded by: Susan Montenegro

No discussion. Motion carried.

II. Consent Agenda

- Approval of November 18, 2021 minutes

Motion to approve consent agenda.

Motion by: Dana Muscott

Seconded by: Mark Heydlauff

No discussion. Motion carried.

III. Action Item

- 2022 Budget Approval

Nicole Bidwell presented the MME 2022 proposed budget. The Board discussed the budget and the items impacting their net position. Many indicated a need to increase the MME membership dues, as well as look at ways to better balance the expense of the summer workshop.

Motion to approve the budget as presented with a caveat that the Professional Development Committee be asked to look at enhancements for revenue for the summer workshop and that a new dues structure is established going forward.

Motion by: Mark Heydlauff

Seconded by: Michael Cain

Individuals expressed further concern with the proposed budget and indicated the need to convene an additional workgroup to discuss the budget approval process and how it should be handled moving forward. This group identified its members to be John Shay, Michael Cain, James Wickman, Julius Suchy, Melissa Marsh, and Rebecca Fleury. Motion carried.

IV. Discussion Items

- 2022 ICMA Conference, September 18-21, 2022, Columbus/Franklin County, OH

- Conference Planning Committee Update
- Request for support from nearby states

Rebecca Fleury stated that Ohio has requested a contribution of \$7,500-\$10,000 from MME to support the 2022 ICMA Conference. The Board discussed the ability of the organization to contribute this amount based on the budget. Discussion closed with the understanding that this is a one-time contribution, and when Michigan hosts the ICMA Conference the same support will be provided from around the region to hold it here. A \$7,500 contribution to Ohio is listed in the proposed 2022 budget, as this is the low end of the suggested amount.

- Draft MME Event/Conference Code of Conduct

Christian Wuerth presented the drafted Code of Conduct, including the procedure for responding to complaints. Board discussion indicated a desire to approve this document prior to the upcoming Winter Institute.

Wuerth also explained that event registration will require individuals to read the Code and indicate that they understand it applies to them.

Motion to approve the MME Event/Conference Code of Conduct as presented.

Motion by: John Shay

Seconded by: Michael Cain

Board discussion clarified the process for situations when immediate action must be taken. Motion was amended to state that the MME President or designee may take immediate action, and that an email address for all other complaints to be sent be determined. Motion carried.

- o **Local Government Big Thinkers**

Rebecca Fleury reported on her participation in an initiative called “Local Government Big Thinkers.” Wally Bobkiewicz from ICMA requested participation from state associations to engage in diversity, equity, and inclusion conversations, and Fleury volunteered to represent MME in this initiative. Fleury stated that this effort is not associated with ICMA but rather a personal ask from Bobkiewicz.

- o **Membership Drive in Conjunction with ICMA**

Cheryl Hilvert proposed having a joint membership drive between ICMA and MME.

Motion to work on the membership drive in conjunction with ICMA as proposed.

Motion by: Michael Cain

Seconded by: James Wickman

No discussion. Motion carried.

- o **Sharing Email Addresses with Members**

Motion to approve sharing emails with members upon request.

Motion by: Julius Suchy

Seconded by: Dana Muscott

Discussion included the caveat that MML staff will further establish the process for these requests, as this goes against the League’s privacy policy. Motion carried.

- o **Proposed Change for the MME Constitution**

The Board discussed possible approaches for action on this proposal. Suggestions included holding a discussion with full MME membership at or around the Winter Institute, along with a paper or electronic vote on the amendment.

Motion to create a four-person task force to evaluate the proposed constitutional amendment for potential language cleanup or potential corrections to conflicts with other portions of the MME Constitution. Task force would be appointed by the President, and report back no later than April 1, 2022, to the Board.

Motion by: Christian Wuerth

Seconded by: Michael Cain

Board discussion included comments regarding the level of urgency for action and an alternate motion.

Motion to hold electronic voting the week of February 21-25 and schedule a session during the Winter Institute for educational purposes.

Motion by: Julius Suchy

Seconded by: Christian Wuerth

No discussion. Motion carried.

- o **Forming the DEI Committee**

The Board stated that the decision to form a DEI Committee was approved at the previous MME Board meeting in November.

- o **Consideration of Sponsorship for National Forum for Black Public Administrators (NFBPA)**

Rebecca Fleury presented a request from the NFBPA for sponsorship in the amount of \$5,000-\$150,000 for their upcoming conference that is being held in Grand Rapids.

Motion to make a sponsorship in the amount of \$5,000 for the National Forum for Black Public Administrators.

Motion by: Susan Montenegro

Seconded by: Sheryl Mitchell-Theriot

Board discussion included alternate dollar amounts for sponsorship as well as other avenues for supporting efforts like the NFBPA. This sponsorship will be considered again after further review of the 2022 budget. Motion did not carry.

- o **Deadline for 2022 ICMA Executive Board Candidates**

Rebecca Fleury presented the opportunity to put forth a candidate for the 2022 ICMA Executive Board. Cheryl Hilvert gave further information on the nominating process. Board consensus was to consider this further for 2023.

- o **PDC Progress and Recommendation**

Rebecca Fleury presented the recommendation made by the Professional Development Committee to the require proof of vaccination, submission of

a negative COVID test 72 hours before the event or wearing a mask for attendance at the Winter Institute.

Motion to strongly recommend that masks are worn at the Winter Institute.

Motion by: Deborah Stuart

Seconded by: Sheryl Mitchell-Theriot

No discussion. Motion carried.

V. Committee Updates

VI. Comments from the Board

Sheryl Mitchell-Theriot announced that she has accepted a new position with the City of Detroit and has submitted her resignation to the City of Lathrup Village. She will no longer be a voting member of MME or be eligible to serve on the MME Board. Susan Montenegro also announced that she has accepted a new position in Eaton Rapids but remains in city management.

VII. Comments from the President

Rebecca Fleury gave her thanks for the messages she has received following her husband's surgery. Fleury also expressed the challenges that she has faced in her role as MME Board President and stated that future presidents deserve better.

VIII. Adjournment

Motion to adjourn at 5:22 p.m.

Motion by: Sheryl Mitchell-Theriot

Seconded by: Michael Cain

Holiday greetings were expressed. Motion carried.

Next Meeting Date: Friday, January 28, 2022 – 12:00-1:00 p.m.
Niles Rooms I and II – Troy Marriot, Troy, MI