



MME Board of Directors Meeting DRAFT Minutes July 20, 2021

Rebecca Fleury, President, called the meeting to order at 4:03 p.m.

I. Roll Call

Directors present:

Rebecca Fleury, President; City Manager; Battle Creek
Christine Burns, Vice President; Village Manager, Spring Lake
John Shay, Immediate Past Pres.; Dep. County Admin.; Ottawa Co.
Victor Cardenas, Assistant City Manager; Novi
Juan Ganum, City Manager; Bridgman
Mark Heydlauff, City Manager; Charlevoix
Susan Montenegro, City Manager; Leslie
Dana Muscott, City Manager; Bay City
Deborah Stuart, City Manager; Mason
Julius Suchy, Township Manager; Ada Township
Cameron Van Wyngarden, Township Manager; Plainfield Charter
Township
James Wickman, Township Manager; Hartland Township
Christian Wuerth, Village Manager; Milford

On phone:

Mike Cain, President-Elect; City Manager; Boyne City
Sheryl Mitchell-Theriot, City Administrator; Lathrup Village

Also present:

Summer Minnick, MML
Rachel Potts, MML
Jerry Richards- Ethics call

II. Consent Agenda

- a. Approval of June 16, 2021 minutes
- b. Approval of March 2021, April 2021, May 2021 Financial Statements
- c. Approval of Annual Financial Review by Plante Moran

Motion to approve consent agenda.

Motion by: Montenegro

Seconded by: Burns
No discussion. Motion carried.

III. Discussion Items

a. Ethics Discussion

A discussion was held on an ethics matter. Due to the confidential nature of the topic, details are not being disclosed.

b. Task Force Updates

See attachment. Al Vanderburg updated that the task force has completed their work. Recommending a Listserv Purpose and Guidelines. Also recommending the listserv task force continues to operate for an additional year as the policy goes into effect.

Issues to be clarified:

- The task force will add the archives into their scope of work.
- Emails could potentially be FOIA'd by topic
- Clarifying member levels and forwarding to staff
 - Distinct from full MME members and ICMA members
 - Forwarding to staff to help answer something is allowed. Staff cannot be the one posting on the listserv.
- Clarify taking policy posts and saving them/sharing it is allowed. The comments and actual listserv email may not be forwarded.

Allen presented the regional group task force update. Recommending that these groups should continue to be fluid to allow members to attend different regional groups (self-identify). Follow up with session at Winter Institute. Next steps will be to present to the membership

Keith VanBeek presented three options for staffing options. Task force has questions on how to present the information. Suchy and Stuart prefer a range of options. Board needs to identify scope of services wanted/needed.

IV. Action Items

a. Secretary/Treasurer Nomination

Motion to accept Kelly Warren as new Secretary/Treasurer

Motion by: Burns
Supported by: Ganum
Motion carries.

b. Colloquium Selection

MML presented options for speakers for MME's sponsored Colloquium at upcoming MML Convention.

Board discussed preference for Opening General session because it would have the largest audience.

Motion to select "City Business Collaborative Presents..." as MME Colloquium Speaker at MML Convention.

Motion by: Stuart
Supported by: Cardenas
Motion carries.

V. Comments from the Board

- a. Cain- none
- b. Burns- none
- c. Shay- none
- d. Cardenas- none
- e. Ganum- none
- f. Heydlauff- none
- g. Marsh- none
- h. Mitchell-Theriot- none
- i. Montenegro- none
- j. Muscott- none
- k. Stuart- none
- l. Suchy- none
- m. Van Wyngarden- none
- n. Wickman- none
- o. Wuerth- none

VI. Comments from the President- none

VII. Adjournment – 7:09 pm