



**MME Board of Directors Meeting  
DRAFT Minutes  
January 28, 2022 – 12:00 p.m.  
Salon FGH – Troy Marriott, Troy, MI**

Michael Cain, President, called the meeting to order at 11:40 a.m.

I. Roll Call

Directors present:

Michael Cain, President; City Manager; Boyne City  
Christine Burns, President Elect; Village Manager; Spring Lake  
Christian Wuerth, Vice President; Village Manager; Milford  
Matthew Butts, Assistant City Manager; Grandville  
Victor Cardenas, City Manager; Novi  
Mark Heydlauff, City Manager; Charlevoix  
Melissa Marsh, City Manager; Madison Heights  
James Wickman, Village Administrator; Chesaning

On phone:

Aaron Desentz, City Manager; Mt. Pleasant  
Laura Lam, Deputy City Manager; Kalamazoo  
Deborah Stuart, City Manager; Mason  
Julius Suchy, Township Manager; Ada Township

Also present:

Cheryl Hilvert, ICMA  
Margaret Mooney, MML  
Kelly Warren, Secretary/Treasurer; MML

II. Consent Agenda

- o Approval of December 13, 2021 minutes
- o Approval of October 2021 Financial Report

Motion to approve the consent agenda.

Motion by: Mark Heydlauff

Seconded by: Christine Burns

James Wickman noted that his organization needs to be corrected to Saginaw Township in the December minutes. This change will be made.

Motion carried.

III. Discussion Items

- o Budget Review Workgroup Update

Board discussion included further comments about the budget being unsustainable. Even though the budget was approved in December, it needs additional review. Michael Cain stated that a workgroup will be formed to make recommendations and report back to the Board at the April meeting. Aaron Desentz expressed interest in participating in this workgroup.

- **Petition Next Steps - Election Feb 21-25**

The Board has proposed sending the petition out for election by the membership February 21-25. Discussion clarified that the survey platform used must track participants so that only voting members may vote and that these individuals can only vote once. Kelly Warren said that MML staff will work on determining the proper platform to accomplish this.

- **2022 Proposed Meeting Dates / Locations (see attachment)**

Michael Cain presented the proposed meeting dates, including a comment that the summer workshop will be taking place in Holland. Christian Wuerth also brought up the tendency for meetings to have lengthy agendas and that it might be necessary to split a meeting into two parts if/when this is the case. Board consensus also indicated preference for in-person meetings, and that the location will be finalized soon. League spaces as well as options from Victor Cardenas were proposed, with Kelly Warren to confirm the League's Lansing office availability.

Motion to approve the 2022 meeting dates as proposed, with President Cain to work with League staff to select locations.

Motion by: Mark Heydlauff

Seconded by: Christian Wuerth

An additional comment was made to keep the start times as listed, for the convenience of those participating remotely; also, that the location of the meetings be equipped with appropriate technology to handle virtual participation. Motion carried.

- **Board Vacancy - Sheryl Mitchell-Theriot**

- **Recommendation from Nominations Committee**

The Executive Committee received a recommendation from the Nominations Committee to appoint James Krizan (City Manager, Lincoln Park) to the MME Board.

Motion to fill the Board vacancy with James Krizan.

Motion by: James Wickman

Seconded by: Melissa Marsh

Discussion regarding the selection of this individual included comments on the process of the Nominations Committee, as well as what criteria areas are most important to the selection of Board members. Geographic

representation, as well as commitment and participation in the organization were mentioned. Motion carried.

#### IV. Committee Updates

- o **Committee Memberships**

Michael Cain reported that 42 individuals have submitted the survey indicating their preferences for serving on committees, and that the placements are currently being finalized. A last call to the membership with the survey will go out early next week so that final appointments can be made. Establishing the timeline for this process in the future was also discussed. Cain told Board members to let him know via email if they would like to serve as a Board liaison for any of the committees.

- o **Newsletter Articles due Feb 28<sup>th</sup> for Mar 11 publication**

Michael Cain stated that articles from the committee chairs are due by February 28 to be included in the March 11 newsletter.

#### V. Comments from the Board

Deborah Stuart reported on the future programming that was presented during the MML Board of Trustees and MML Foundation meetings. Specifically, there is a MI Water Navigator program that is working to connect communities to water access funding. This information will be announced at Capital Conference. Aaron Desentz stated that this was a great conference and acknowledged the work of the Professional Development Committee. Laura Lam said that she is so grateful to be on the Board and that during this meeting she was “oddly quiet” and taking it all in. Christian Wuerth commented on the current and future subcommittee efforts to help determine the level of MME membership that is appropriate for specific individuals. Wuerth also noted MML’s participation with this. Victor Cardenas asked for an update on the partnership between MME and ICMA for encouraging individuals to become members of both organizations, in conjunction with one another. He is also happy to assist in this process, as it is still in early stages. Melissa Marsh and Mark Heydlauff welcomed the new Board members, and Heydlauff recognized President Cain for his superior leadership. Matthew Butts said that this was a great conference and indicated that he is happy to be serving on the Board. James Wickman recognized the success of the Board election process and the commitment to being prepared for any situation. Wickman also noted the importance of being transparent with members about Board decisions and that meeting minutes always be posted to the MME website. Appropriate redactions from the minutes will be made and MML will work on posting them. Regardless of whether the amendment to the Constitution passes, Wickman said that there will continue to be work to do on the

election process. The Board must be prepared to handle this so that it be “made right” by the next election cycle.

**VI. Comments from the President**

President Michael Cain stated that he has big shoes to fill as president and that the organization has an excellent membership that must be used to its full potential and ability.

**VII. Adjournment**

Motion to adjourn.

Motion by: Mark Heydlauff

Seconded by: Christian Wuerth

No discussion. Motion carried.

**Next Meeting Date:** Thursday, April 14, 2022 – 10:00 a.m.