



**MME Board of Directors Special Meeting
DRAFT Minutes
June 30, 2022 – 1:00 p.m.
Zoom Video Conference**

President Michael Cain called the meeting to order at 1:02 p.m.

I. Convene and Roll Call

Directors present:

Michael Cain, President; City Manager; Boyne City
Christine Burns, President Elect; Village Manager; Spring Lake
Christian Wuerth, Vice President; Village Manager; Milford
Matthew Butts, Assistant City Manager; Grandville
Victor Cardenas, City Manager; Novi
Aaron Desentz, City Manager; Mt. Pleasant
Mark Heydlauff, City Manager; Charlevoix
Brad Kaye, City Manager; Midland
James Krizan, City Manager; Lincoln Park
Laura Lam, Deputy City Manager; Kalamazoo
Melissa Marsh, City Manager; Madison Heights
Susan Montenegro, City Administrator; Lathrup Village
Julius Suchy, Township Manager; Ada Township
James Wickman, Village Administrator; Chesaning

Also present:

Kelly Warren, Secretary/Treasurer; MML
Margaret Mooney, MML

II. Approval of the Agenda

James Wickman proposed a Listserv discussion as an additional agenda item and President Michael Cain approved it as “item f.” Aaron Desentz clarified which version of the budget would be discussed at this meeting. No further discussion.

III. Consent Agenda

a. Approval of the May 18, 2022 minutes

Motion to approve the consent agenda.

Motion by: Susan Montenegro

Seconded by: Julius Suchy
No discussion. Motion carried.

IV. Discussion Items

a. MML Relationship/Agreement Update

Michael Cain explained the most recent discussion regarding the MME/MML relationship that took place with MML's Tony Minghine during the recent MML Board Retreat. Cain said that moving forward, a workgroup consisting of Christian Wuerth, Christine Burns, and himself will collaborate with the MML and report back to the Board in the months to come. James Wickman also suggested the inclusion of a previous Board president in the workgroup.

b. MME Staffing Support

The Board discussed the updated staffing support RFP, as presented by Christian Wuerth and Aaron Desentz. Wuerth has also been identified as the contact person that will be listed on the document. Discussion included input on when and where the RFP should be distributed and the process once responses/applications are received. It was determined that the MME's intent to pursue this staffing support should be shared with the membership as well.

c. MME Budget Process Update

Discussion included feedback on the budget review process and whether there is need for a Budget Workgroup. Comments were made regarding the efficiency of having both the workgroup and the Executive Committee make recommendations on the budget prior to the review and approval from the entire Board. The concern was that this created too many sets of opinions, given that approving the budget is ultimately a decision of the Board as a whole. Comments pertaining to the value of several programs and whether they should receive sponsorship from the MME were also made. These included the 16/50 Project, the Past Presidents' Dinner, the Fellowship Program, and the MME Colloquium. Further discussion and potential approval of the budget will take place at the next meeting in July.

d. Constitutional Amendment Results Discussion

The Board discussed potential courses of action for how to address the results of the recent constitutional amendment election. James Wickman stated that he would be willing to present some possible options for how to modify the Board nomination process between now and the next meeting. This way the Board can think about it in the meantime, with the goal that any potential changes to the nomination process be made in time for the

2023 nomination cycle. It was also determined that it may require a special meeting to meet this goal.

e. Future Conference Locations/RFP

The group discussed the timeline for the selection of conference locations and determined that the Board typically approves the conference locations for two years out at the Summer Workshop of any given year. Right now, locations are only set for the conferences in 2023, so securing venues should happen as soon as possible. It was decided that in the 2024 Winter Institute location in particular needs to be confirmed. To do this, Christian Wuerth will work with Kelly Warren and PDC Board Rep Matthew Butts to send out an RFP. Butts also stated that the PDC has several new members and there has been a learning curve for their work this year.

f. Listserv Discussion

Michael Cain reported on a recent discussion he had with Rebecca Fleury and Al Vanderberg regarding the current moderation of the Listserv. It was determined that moving forward, any concerns from members about Listserv behavior may be directed to Fleury and she will address them and report back to the Board accordingly. Concerns were also raised about the status of individuals who have not renewed their membership but remain on the Listserv. Cain will address this and report back at the July meeting.

V. Committee Updates

Michael Cain received notice from Mark Washington that the DEI Committee will be meeting today (6/30).

VI. Comments from the Board

Burns: none

Butts: none

Cardenas: A FOIA request was received regarding the recent censure of an ICMA member. Therefore, the communication that has taken place on this issue will soon be “out in the open.”

Desentz: Additional comment on the need to remove members from the Listserv in a timely manner.

Heydlauff: none

Kaye: Reiterated that regarding the Listserv, the Board will need to be prepared to “make a decision” at the July meeting and provide overall clarity on Listserv eligibility.

Krizan: none

Lam: none

Marsh: none

