



**MME Board of Directors Meeting  
DRAFT Minutes  
December 8, 2022 - 10:00 a.m.  
League Lansing Office & Zoom Video Conference**

President-Elect Christine Burns called the meeting to order at 10:01 a.m.

I. Convene and Roll Call

Directors present:

Michael Cain, President; City Manager; Boyne City  
Christian Wuerth, Vice President; Village Manager; Milford  
Aaron Desentz, City Manager; Mount Pleasant  
Deborah Stuart, City Manager; Mason  
James Wickman, Manager in Transition

Directors on Zoom:

Christine Burns, President-Elect; Village Manager; Spring Lake  
Matthew Butts, Assistant City Manager; Grandville  
Mark Heydlauff, City Manager; Charlevoix  
Brad Kaye, City Manager; Midland  
Laura Lam, Deputy City Manager; Kalamazoo  
Melissa Marsh, City Manager; Madison Heights

Also present:

Tony Minghine, MML  
Kelly Warren, Secretary/Treasurer, MML  
Margaret Mooney, MML

II. Approval of the Agenda

Motion to approve the agenda.  
Motion by: Matthew Butts  
Seconded by: Christian Wuerth  
Motion carried.

III. Consent Agenda

- a. Approval of July 19-20, 2022 minutes (see attachment)
- b. Approval of October 28, 2022 minutes (see attachment)
- c. Approval of 2023 proposed meeting dates (see attachment)  
Motion to approve the Consent Agenda.  
Motion by: Mark Heydlauff  
Seconded by: Brad Kaye

Motion carried.

**IV. Listserv Discussion with Tony Minghine, MML**

Discussion included Board member comments about their positions on MML staff members having access to the Listserv. MML's Tony Minghine provided an explanation on why their staff needs Listserv access and added that MML maintains their position that they should be able to dictate how many staff members have access as they see fit. Some Board members raised opinions on seeking a new Listserv provider that may allow for more confidentiality, while others commented on the value of MML being able to offer information and resources if they are on the Listserv.

Motion to find a new source for the Listserv.

Motion by: James Wickman

Seconded by: Aaron Desentz

Opposed by: all other Board members present. Motion failed.

Motion to continue with the League hosting and operating the Listserv, with what they deem the minimum number of employees required to host and operate it; and that they share the names of those employees with this Board.

Motion by: Matthew Butts

Seconded by: Melissa Marsh

Comments were made about whether this motion addresses concerns about the nature of MML staff participation on the Listserv.

Motion was amended by Brad Kaye to add:

MML will allow for MML staff to be on the Listserv and provide for their participation in discussions as necessary.

Seconded by: Deborah Stuart

Opposed by: James Wickman; Aaron Desentz

Comments were made about the inclusion of individuals from MTA and MAC on the Listserv as well, given the decision about MML staff involvement. It was decided that further action on this can be taken at a later time. Amended motion carried.

Motion to amend the motion to include MTA and MAC.

Motion by: James Wickman

Seconded by: Aaron Desentz

Discussion included comments about further steps would need to be taken before adding these individuals to the Listserv. Given that MML's involvement is contractual, it was suggested that some form of contract or membership might need to be in place before extending the Listserv to

additional people. Sharing this activity with the current membership and seeking their input was also brought up.

Opposed by: Melissa Marsh; Laura Lam; Christine Burns; Mark Heydlauff; Brad Kaye; Matthew Butts; Deborah Stuart; Michael Cain  
Motion failed.

Motion to approve the original amended motion.  
Opposed by: Aaron Desentz; James Wickman  
Motion carried.

Motion to direct the Executive Committee to reach out to MAC and MTA to begin discussions about having representatives on the Listserv.  
Motion by: Christian Wuerth  
Seconded by: James Wickman  
Opposed by: Matthew Butts  
Motion carried.

## V. Staffing Support Proposals

### a. Scope of Services Review

The Board reviewed the priority lists as presented by Deborah Stuart.

### b. Next Steps

It was reiterated that the work in the RFP is still not work that is within the capacity or desire of the MML to take on. Board members voiced varying opinions on the two firms that were interviewed and weighed costs and benefits for each.

Motion to direct the Executive Committee to negotiate an agreement for the Board to review and approve at a later date with Nonprofit Spot, provided they identify a main point of contact and with the coordination of long-term strategies, supporting the boards and committees, and seeking funding opportunities as the main priorities, and with membership support as an additional but lower priority.

Motion by: Christian Wuerth  
Seconded by: James Wickman

Roll call vote:

Cain – Nay

Burns – Yes

Wuerth – Yes

Butts – Nay

Desentz – Nay

Heydlauff – Yes

Kaye – Nay

Marsh – Yes

Stuart - Yes  
Wickman - Yes  
Motion carried.

## VI. Discussion Items

### a. Colloquium

The Board discussed how they plan to move forward with Colloquium. Discussion clarified that even if a session idea is suggested to the MML, they will decide whether to accept it based on its relevancy to the overall theme of the Convention.

Motion to direct the Advocacy Committee to develop a presentation concept to be submitted to the MML as a potential Colloquium topic and submitted to MTA and MAC as a conference topic or presentation; also that concepts will be submitted to the MME Board for consideration no later than June 1, 2023.

Motion by: Christian Wuerth  
Seconded by: Aaron Desentz  
Motion carried.

### b. Past Presidents Dinner

The Board discussed the \$1,500 sponsorship for the Past Presidents Dinner that was put into the budget and how to move forward if this sponsorship comes in or not. Matthew Butts shared that the agenda for the Winter Institute is complete and the PDC is now seeking sponsorships individually. Any ideas can be directed to him and MML will also get this sponsorship opportunity added to the sponsorship document on the MME website.

### c. Emerging Leaders Membership/Scholarship

The Board discussed the event registration fee for Emerging Leaders that was added in the most recent budget approval. Discussion concluded that this should return to being complimentary, since it is a barrier to entry for these members.

Motion by: Aaron Desentz  
Seconded by: Brad Kaye  
Motion carried.

## VII. Committee Updates

### a. Nominating Committee

The Board discussed the status of the current Board election that will be done electronically. Discussion clarified the nomination and voting process for Board member and officer positions, per some confusion in the Constitutional language. Specifically, it was clarified that the role of

president-elect will not require a vote because past practice has been that the vice president automatically becomes president-elect for the year following their vice presidency. MML's IT staff are preparing for the online voting period for this election to begin on Friday, December 9.

**VIII. Comments from the Board**

Desentz - Noted that increasing communication about the Board nomination process would be helpful.

Heydlauff - Thank you to President Cain your leadership. We appreciate you so much.

**IX. Comments from the President**

No further comments from President Cain.

**X. Adjournment**

Motion to adjourn the meeting at 12:10 p.m.

Motion by: Christian Wuerth

Seconded by: Aaron Desentz

Motion carried.