



**MME Board of Directors  
Special Meeting Minutes  
January 23, 2023 – 2:00 p.m.  
Zoom Video Conference**

President Michael Cain called the meeting to order at 2:01 p.m.

I. Convene and Roll Call

Directors present:

Michael Cain, President; City Manager; Boyne City  
Christine Burns, President-Elect; Village Manager; Spring Lake  
Christian Wuerth, Vice President; Village Manager; Milford  
Matthew Butts, Assistant City Manager; Grandville  
Aaron Desentz, City Manager; Mt. Pleasant  
Mark Heydlauff, City Manager; Charlevoix  
Brad Kaye, City Manager; Midland  
James Krizan, City Manager; Lincoln Park  
Laura Lam, Deputy City Manager; Kalamazoo  
Melissa Marsh, City Manager; Madison Heights  
Julius Suchy, Township Manager; Ada Township  
James Wickman, Manager in Transition

Also present:

Kelly Warren, Secretary/Treasurer; MML  
Margaret Mooney, MML

II. Approval of the Agenda

No changes were made to the agenda.

III. MME & MML MOU Review & Consideration

Board discussion of the MOU included comments about the base fee and additional costs to be paid to the MML for the services presented. Thoughts on next steps and options for the future were also shared. Additional comments about the Listserv section of the document concluded with the following amended language to the first bullet point: *MML staff may post information specific to MME business related to this agreement or as otherwise directed by the MME Board. For example, membership renewals information, MME events, etc.*

Motion to approve the agreement as amended.

Motion by: Christian Wuerth

Seconded by: Laura Lam

Opposed by: James Wickman; Julius Suchy

Comments were made about whether any changes would need to be made to the MME Constitution for it to be consistent with this action. Discussion clarified that Listserv access has been addressed in the MME membership application and through previous Board action as suggested by the Listserv Task Force. Current Board direction also allows MML staff to respond to information requests, as appropriate. Motion carried.

**IV. Winter Institute Update**

Total sponsorships for the Winter Institute have now reached \$30,225 – exceeding the budgeted goal of \$27,000. This is with the help of Michael Cain and the other Board members who have secured additional sponsors. Kelly Warren also shared a breakdown of event registration by membership category. Comments followed comparing this year's numbers to those from previous years and concern for this year's numbers being lower. Matthew Butts also expressed gratitude toward MML staff, including Sarah Martin, for their efforts toward the event.

**V. Comments from the Board**

Desentz – Said he would like to explore options for services. He asked about the process for determining any changes to the fees that MME will provide to the MML for their services, given that the deadline for those decisions is 4/30/23 as outlined in the MOU. He also inquired about the agenda for the Board meeting that will take place next week at the end of the Winter Institute.

Burns – Addressed the questions raised and said that an agenda for the meeting will go out soon. She also shared that there will be an agenda item about the protection that MME Board and committee members would receive if they were ever in a lawsuit situation.

**VI. Comments from the President**

Michael Cain thanked the entire Board for their service and the progress that has been made on several issues. He also recognized the outgoing Board members, as this is their last meeting.

**VII. Adjournment**

Motion to adjourn the meeting at 2:43 p.m.

Motion by: James Wickman

Seconded by: Melissa Marsh

Motion carried.