



**MME Board of Directors
Meeting Minutes
Friday, February 3, 2023 – 11:45 a.m.
L.V. Eberhard Center, Room 215 – AB
Grand Rapids, MI & Zoom Video Conference**

President Christine Burns called the meeting to order at 11:46 a.m.

I. Convene and Roll Call

Directors present:

Christine Burns, President; Village Manager; Spring Lake
Christian Wuerth, President-Elect; Village Manager; Milford
Bridgette Grandsen, Vice President; Administrator/Controller; Midland County
Michael Cain, Immediate Past President; City Manager; Boyne City
Matthew Butts, Assistant City Manager; Grandville
Mark Heydlauff, City Manager; Charlevoix
Brad Kaye, City Manager; Midland
James Krizan, City Manager; Lincoln Park
Sarah Moyer-Cale, City Manager; Hastings
Mark Rambo, Deputy County Administrator; Kent County
Deborah Stuart, City Manager; Mason
Julius Suchy, Township Manager; Ada Township
Tom Tanghe, City Manager; Auburn Hills

Directors on Zoom:

Aaron Desentz, City Manager; Mt. Pleasant
Devin Olson, City Manager; Munising

Also present:

Kelly Warren, Secretary/Treasurer; MML
Margaret Mooney, MML
Mitch Foster, City Manager; Ludington

II. Approval of the Agenda

Motion to amend the agenda to add a discussion of the MME golf outing with Mitch Foster immediately following the Consent Agenda.

Motion by: Mark Heydlauff

Seconded by: Julius Suchy

No discussion. Motion carried.

III. Introductions

New Board members Bridgette Gransden, Sarah Moyer-Cale, Mark Rambo, Tom Tanghe, and Devin Olson introduced themselves.

IV. Consent Agenda

- a. Approval of January 10 and January 23, 2023 minutes
- b. Approval of December 2022 financial statement
- c. Approval of 2023 Board roster
- d. Approval of 2023 meeting dates

Motion to approve the Consent Agenda.

Motion by: James Krizan

Seconded by: Brad Kaye

No discussion. Motion carried.

V. Golf Outing

Mitch Foster discussed the future of the MME golf outing with the Board. He shared that participation has decreased in recent years and that to retain sponsors, he would like the Board and the Professional Development Committee (PDC) to consider options for when to hold the golf outing. Ideas included scheduling the event for Wednesday morning during the Summer Workshop, along with all other social activities so that attendees are not breaking away from the educational content at multiple times throughout the week. Discussion concluded that Mitch should consult with the PDC on this and if they form a recommendation for the Board, they can discuss it further at that time.

VI. Fees for 2024 MML/MME Agreement

The Board discussed next steps for determining fees for the 2024 MML/MME agreement. MML has not yet proposed a change to their service fees, but once they do the Executive Committee will share the proposal for further Board consideration. Comments were made about exploring service provider options outside of MML to compare costs. Additional thoughts on that idea were that the transition would be “cumbersome” and since MME is an affiliate organization of the MML, the relationship is more than a contract.

VII. MME Insurance Coverage – Renewal March 19, 2023

Christine explained a recent concern that was raised regarding whether MME’s current insurance plan would cover Board and committee members in the event of a lawsuit against MME. She shared that she is waiting to receive quotes from MME’s agent for the cost of adding a Directors & Officers rider to their policy. Discussion concluded that it would be worth comparing quotes for other insurance options.

VIII. Board Retreat

The Board discussed Christian's proposed agenda for the retreat and clarified their goals and expectations. Most of the time will be devoted to goal setting for 2023-2024 and reevaluating the strategic plan that was developed in 2020. The Executive Committee will work on finding a moderator for the retreat and Christine will send a Doodle poll to select a time. The retreat will be held at the MML Lansing office, with a Zoom option for those unable to attend in-person.

IX. Committee Updates

a. Appointment of Ethics Committee members

Motion to appoint the Ethics Committee members as presented.

Motion by: Michael Cain

Seconded by: Tom Tanghe

No discussion. Motion carried.

X. Comments from the Board

Heydlauff – Thanked Michael for his service. Shared that meeting in-person allows for more cohesion among the Board and that he looks forward to working with the new members.

Krizan – Said that he looks forward to the upcoming Board retreat.

Tanghe – Shared that he is excited to serve on the Board and encouraged the same thing as Heydlauff about being in-person.

Suchy – Thanked Matt and others for their help with the Winter Institute. Shared that he was embarrassed about the program, since session descriptions and speaker information could not be included. Also said that he signed up for the Managers Activity even though he wasn't sure what it would be. Only 10 people attended, and MME had paid for food and drinks for the 70 people that registered.

Stuart – Thanked everyone for the conference. Said that it was one of the best she has attended from a networking perspective. Noticed that people left early from the general sessions; 90 minutes may be too long.

Butts – Said that the event wouldn't have happened without MML staff, and that Sarah Martin was a "champion."

Desentz – Good job to the PDC. Asked if there is a location for next year's Winter Institute yet. It will be in Lansing.

Olson – Said he looks forward to being on the Board. Apologized that he could not attend this meeting in-person.

XI. Comments from the President

President Christine Burns thanked everyone for entrusting her and said that she could not do it without their help.

XII. Adjournment

Motion to adjourn the meeting at 12:47 p.m.

Motion by: Bridgette Gransden

Seconded by: Matthew Butts

Motion carried.

