



**MME Board of Directors  
Meeting Minutes  
Wednesday, April 26, 2023 – 3:00 p.m.  
Zoom Video Conference**

President Christine Burns called the meeting to order at 3:02 p.m.

**I. Convene and Roll Call**

Directors present:

Christine Burns, President; Village Manager; Spring Lake  
Michael Cain, Immediate Past President; City Manager; Boyne City  
Bridgette Gransden, Vice President; Administrator/Controller; Midland County  
Matthew Butts, Assistant City Manager; Grandville  
Aaron Desentz, City Manager; Mt. Pleasant  
Mark Heydlauff, City Manager; Charlevoix  
Brad Kaye, City Manager; Midland  
Laura Lam, Deputy City Manager; Kalamazoo  
Sarah Moyer-Cale, City Manager; Hastings  
Mark Rambo, Deputy County Administrator; Kent County  
Deborah Stuart, City Manager; Mason  
Tom Tanghe, City Manager; Auburn Hills

Also present:

Kelly Warren, Secretary/Treasurer; MML  
Margaret Mooney, MML  
Nicole Klepadlo, Nonprofit Spot

**II. Approval of the Agenda**

Motion to approve the agenda.

Motion by: Mark Heydlauff

Seconded by: Michael Cain

No discussion. Motion carried.

**III. Consent Agenda**

a. Approval of February 3, 2023 minutes

b. Approval of January and February 2023 Financial Statements

Motion to approve the Consent Agenda.

Motion by: Tom Tanghe

Seconded by: Matthew Butts

Aaron Desentz asked when the 2023 Winter Institute expenses will be reflected on the financial statements. Kelly Warren said that she will check with MML's Finance staff but that they are probably still waiting for the final bill from the venue and that we don't always get the bills as quickly as 2-3 weeks after the event. No further discussion. Motion carried. Kelly followed up to share that the Finance staff just received the bill from the Eberhard Center so that expense will be reflected on the May financials.

**IV. MME Board Retreat Follow-Up**

Motion to approve the summary and resulting priorities of the Board Retreat as presented.

Motion by: Mark Heydlauff

Seconded by: Aaron Desentz

No discussion. Motion carried.

**V. Posting Administrator**

Motion to designate the Board President as the web posting administrator, with the Vice Chair serving as the alternate.

Motion by: Deborah Stuart

Seconded by: Michael Cain

No discussion. Motion carried.

**VI. MME Dues for Part Time Retired Managers**

The Board discussed a question from a manager about which membership category and dues rate would be appropriate for them as a retired manager that is currently working in a part-time village manager role. It was concluded that although this individual is not in a full-time position, they are still working in a role that is consistent with the qualifications for Professional MME membership. MML staff will follow up with them and explain that in order to receive full benefits of Professional membership (i.e. voting eligibility), they may do so at the \$425 dues rate. Comments were made about clarifying language in the MME Constitution during a future constitutional amendment process, but that process does not need to happen right now just for this.

**VII. Update on Directors Insurance**

President Christine Burns reported that MME purchased a new insurance policy that includes a directors and officers' policy, per previous Board discussion. The new policy was \$1,466 plus a service fee, for a total cost of \$1,513.65. She explained that MME's previous coverage, which has now lapsed, included liability insurance and the new policy does not. Since MME does not have a building or other property like computers that need to be

covered it was not necessary. Mark Rambo asked if the liability insurance from the old policy covered them when they host events, which President Burns will look into and follow up with the Board.

#### VIII. Committee Updates

##### DEI Committee

Mark Heydlauff reported that the DEI Committee has met once and discussed the mission of their committee. He continued this conversation with Mark Washington at the Board Retreat.

##### Professional Development Committee

Matthew Butts shared that the PDC has lost several members who were not engaged but has also gained members with more experience. They are meeting on a regular basis to plan the Summer Workshop in Frankenmuth and are working with Nicole Klepadlo to meet their sponsorship goal. Nicole confirmed that they are about halfway to the \$19,000 goal. Matthew added that the PDC is doing much better than they were last year and Chairperson Warren Rothe is doing a great job.

##### Experience Committee

Tom Tanghe reported that Dana Muscott has resigned from the Experience Committee and Shane Reeside is a new member. In a recent meeting they discussed the outcomes of the Board retreat, along with several projects. He shared that they already have names prepared for the ICMA Distinguished Service Award and are working on adding a new MME Emerging Leader Award that will recognize up and coming leaders. The Experience Committee will also be reaching out to the MME Regional Groups to seek nominations for the MME awards. Al Vanderberg is continuing to work on the MME history project.

##### Member Success Committee

Sarah Moyer-Cale said that she will share the outcomes of the Board Retreat at a future Member Success Committee, since she was the only member present.

#### IX. Comments from the Board

Stuart – Asked if the Listserv rules can be shared or linked when it gets refreshed.

Tanghe – Shared information about a current resolution regarding pension grant funding for those 60 and above. He encouraged everyone to reach out to their legislators to get this resolution passed while there is still buzz in Lansing.

#### X. Comments from the President

President Christine Burns told everyone to keep Christian in their thoughts, as he was absent from the meeting due to a medical issue.

**XI. Adjournment**

President Christine Burns adjourned the meeting at 3:38 p.m.